



DEEPING ST JAMES PARISH COUNCIL

The Institute, 38 Church Street, Deeping St James, Peterborough PE6 8HD
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Parish Clerk: Julie Fortnum

Dear Parish Councillors Barber, Blessett, Bowell, Dilks, Gilbert, Green, Hall, Hosking, Pelling, Shinkins, J. Stevens, T. Stevens, Thomas, Wallis, Ward, District Councillor Benn and County Councillor Dobson.

You are hereby summonsed to attend the next meeting of Deeping St James Parish Council on **Thursday 28 September 2017 at 7.30 pm at The Institute**. The business to be dealt with at the meeting is listed in the agenda below.

There will be an Open Forum, including a five minute report from the Police and any County/District Councillors present, lasting a maximum of thirty minutes to permit residents to address the Council before the meeting is formally opened, which will be at the closing of the Open Forum or at 8.00pm, whichever is the sooner.

Press report to be written by Councillor Hosking.

Julie Fortnum
Parish Clerk

AGENDA

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| 46.18 | To receive apologies for absence. | |
| 47.18 | To receive notifications of interest and consider requests for dispensations, if any. | |
| 48.18 | To approve the minutes of the previous meeting held on Thursday 27 July 2017. | Enclosed |
| 49.18 | Clerks Report | Appendix
1 |
| 50.18 | To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda. | Appendix
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| 51.18 | To consider financial matters | |
| | 1. To approve accounts for payment | Appendix
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| | 2. To consider the grant application received from Age Concern Deepings | Enclosed |
| | 3. To consider the grant application received from The Priory Community Hall | Enclosed |
| | 4. To consider the grant application received from The Deepings and Ginton Patient Participation Group | Enclosed |

52.18 To consider planning matters

- 1. To consider the minutes and any recommendations from the Planning and transport committee meeting held on Thursday 24 August 2017 and 21 September 2017**
- 2. To consider the following planning applications received since the planning and transport committee**

Appendix
3

S17/1797	Mr & Mrs Bird Barron's Farm, Barron's Farm Road, Stowgate, DSJ	Demolition of existing dwelling and erection of a replacement two storey dwelling
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53.18

To receive and agree the Council's response to correspondence received since the last meeting.

Appendix
4

54.18

To receive and consider minutes and recommendations of committees, reports from advisory committees, members reports from external bodies, members reports of meetings, seminars, training and events attended on the Council's behalf:

- 1. Meeting with Police Inspector Ian Martin on Friday 29 July 2017 attended by Councillors Bowell Dilks and J Stevens**
- 2. The Deepings Dog Show held on Jubilee Park on Sunday 30 July 2017 attended by Councillor Bowell**
- 3. Councillor Surgery at The Deepings Library on Saturday 5 August and Saturday 2 September 2017 attended by Parish Councillors Barber and Wallis and County Councillor Dobson**
- 4. The Deepings Raft Race on Sunday 6 August 2017 attended by Councillor Bowell**
- 5. Village sign plaque unveiling on Friday 8 August 2017 attended by Councillor Bowell**
- 6. The Summer play scheme at Deeping St James Community Primary School from Monday 7 August to Friday 11 August 2017**
- 7. The opening of Tallington Lodge Care Home on Friday 18 August 2017 attended by Councillor Bowell**
- 8. Allotments show, barbeque and prize giving on Sunday 20 August 2017 attended by Councillors Bowell and Ward**
- 9. To consider the minutes and any recommendations from the events and communications committee held on Thursday 24 August 2017.**
- 10. Market Deeping Town Council Civic Service held at St Guthlacs Church on Sunday 3 September 2017**
- 11. The Deepings Duck Race held on Sunday 3 September 2017 on River Welland attended by Councillor Bowell**
- 12. Neighbourhood Police panel meeting held on Monday 4 September 2017**
- 13. Council finances training session held on Tuesday 5 September 2017 attended by Councillors Bowell and Ward.**
- 14. The Deepings Community Library Summer Reading Scheme presentations on Saturday 9 September 2017 attended by Councillor Bowell**
- 15. To consider the minutes and any recommendations from the youth and community committee meeting held on Thursday 14 September 2017**
- 16. The Deepings School presentation evening on Thursday 14 September 2017 attended by Councillor Dilks**
- 17. To consider the minutes and any recommendations from the Cemetery committee meeting held on Thursday 14**

Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
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Appendix
15

Appendix
16

Appendix
17

Appendix

September 2017

18

18. Braeburn Lodge social event on Tuesday 19 September 2017 attended by Councillor Bowell

Appendix

19. To consider the minutes and any recommendations from the Allotments footpaths and open spaces committee meeting held on Thursday 21 September 2017

19

Appendix

20

To consider

- 55.18
1. writing to Lincolnshire County Council expressing support for their fairer funding campaign,
 2. writing to our Member of Parliament expressing our concerns about the continued use of an unfair funding formula in Lincolnshire and,
 3. writing to South Kesteven District Council asking them to consider moving a similar motion incorporating bullet points 1 and 2

56.18 To consider the options available in respect of the public payphone kiosk at Stowgate Road Deeping St James.

57.18 Staff appraisals - to agree who will complete and by what date.

58.18 Parish Pump and to agree a volunteer to write the press report for next month's meeting.

Reminder – Nominations for the Making a Difference Awards can be taken throughout the year. If you wish to make a nomination please contact the Clerk or Assistant Clerk.

Dates for Diary

- Councillor Surgery at The Deepings Library held between 10am and 12pm on Saturday 7 October 2017 (DSJPC represented by Councillor Bowell)
- Planning and transport committee at 7pm on Thursday 19 October Appendix2017
- LALC AGM at Cranwell on 17 October 2017 (the Clerk and Councillors Bowell and Hosking to attend)
- Finance and general purposes committee at 7.45pm on Thursday 19 October 2017
- Full council at 7.30pm on Thursday 26 October 2017

Appendix 1

49.18 Clerks report

Fly-tipping on the unnamed Road off Hards Lane and at the end of PROW on Towngate reported to SKDC

Broken glass reported by and cleared by a Grandparent visiting Hereward Way play area with his Grandchildren requesting Maintenance Worker checks the area to clear smaller shards and that signage is put in place so that the public know who to contact to report issues. Glass in this play area has been reported several times throughout the summer months

Overhanging trees and hedges impeding vision or dangerously low/close to vehicles in several places along Spalding Road and on Hall Meadow Lane reported to LCC Highways

The CPT have continued to visit the Parish and have undertaken work on the Linchfield Road pavement/cycleway and in the Cemetery and Church Walk area.

A resident of Hereward Way has contacted the office requesting that the parish Council does some work on the trees in the Cemetery that are on the boundary of her property.

After receiving a report from a member of the public the Maintenance Worker cleaned the graffiti from the telephone box on Stowgate Road.

Delaines buses have changed their timetable leading to some of the buses not passing through Deeping St James any longer – as this is a commercial service DSJPC should just note the change.

The new tenancy agreements have been issued to all allotment holders for the period 1 October 2017 to 30 September 2018.

Reported graffiti and flyposting on the Church Street bus and Linchfield Road bus shelter has been removed

The Clerk has contacted LCC Highways and the County Councillor for DSJ after several residents have contacted the Parish Council about the lack of road markings on Horsegate and Spalding Road

A resident contacted the office expressing concerns about a large tree which appears dead and is leaning badly towards the Army Cadet Hut on land at the Boundary Club. The Clerk is establishing ownership and responsibility.

The Allotment tenancy renewals from 1 October 2017 have been issued and payments are being collected.

On 21st September 2017 the DSJ Clerk, MD Clerk, Cllr Barber and Cllr Shelton met to discuss next year's grass cutting plans. It was agreed to continue with the same plans that were agreed by both Council's last year - this being, to award Glendale a yearly contract, renewable subject to full council agreement each year. A meeting with MD, DSJ and Glendale is to be arranged at end of October to sort out contracts, timing and final costing. It was also agreed to get Glendale to quote on weed spraying. This has not been completed this year by the Contractor who agreed to do it and it will be proposed at a future council meeting that their contract for this work is cancelled.

The Clerk has registered with ParishOnline a mapping tool used by over 800 Local Councils which will prove beneficial for maintenance contracts, Neighbourhood planning, Highways issues and planning applications.

50.18 To receive a report of progress in relation to matters arising from the minutes not dealt with elsewhere on the agenda.

In accordance with the recommendation from the finance and general purpose committee on Thursday 20 July 2017 and the resolution (item 35.18.1) of the Council on Thursday 27 July 2017 the Clerk has increase her contractual hours to 25 per week and an amended contract has been issued and signed.

In accordance with the recommendation from finance and general purposes committee on Thursday 20 July 2017 and the resolution (item 13.18.1) of the Council on Thursday 25 May 2017 an account has been opened with Lincolnshire Credit Union and a deposit of £5000 transferred. Confirmation has been received from Unity Trust that Councillor Ward is now an approved authoriser of online transactions.